

HUNTINGDONSHIRE DISTRICT COUNCIL

CABINET

THURSDAY, 10 DECEMBER 2015

DECISION SHEET

PRESENT: J D Ablewhite, R B Howe, R C Carter, S Cawley, D B Dew, J A Gray and D M Tysoe

APOLOGIES: R Harrison

ITEM NO.	SUBJECT	CONTACT OFFICER
1	<p>PROCUREMENT POLICY</p> <p>That the Council approves the Procurement Policy attached as Appendix 1 to the Officer's report.</p>	N Arkle 388104
2	<p>CORPORATE FRAUD WORKPLAN AND PROSECUTION POLICY</p> <p>i. Approves the Corporate Fraud Team Workplan 2015/17, attached as Appendix 1 of the Officer's report.</p> <p>ii. Approves the revised Fraud Prosecution Policy, attached as Appendix 2 of the Officer's report.</p> <p>iii. Endorses that monitoring the delivery of the Workplan be overseen by the Executive Councillor for Customer Services alongside Annual Reports to the Corporate Governance Panel.</p>	A Burns 388122
3	<p>CAMBS HOME IMPROVEMENT AGENCY (CHIA) SHARED SERVICE REVIEW AND DISABLED FACILITIES GRANT BUDGET</p> <p>Notes the position following three years of the shared Cambridgeshire Home Improvement Agency service; and Agrees to delegate authority to the Head of Development in consultation with the Executive Councillor for Strategic Planning and Housing to sign a new Partnership Agreement for a further two years with provision for an extension for a further three years by agreement.</p>	J Emmerton 388203
4	<p>CUSTOMER SERVICE STRATEGY</p> <p>That the Council approves the revised Customer Service Strategy attached as Appendix 1 to the Officer's report.</p>	J Taylor 388119

ITEM NO.	SUBJECT	CONTACT OFFICER
5	<p>COMMUNITY INFRASTRUCTURE LEVY GOVERNANCE STRUCTURE</p> <p>i. Approves the revised Community Infrastructure Levy governance structure and the revised Terms and Conditions and Membership of the Growth and Infrastructure Group.</p> <p>ii. That the following District Councillors be appointed to serve on the Growth and Infrastructure Group for the remainder of the Municipal Year:</p> <ul style="list-style-type: none"> • Executive Councillor for Strategic Planning and Housing (Chairman); • Chairman of the Development Management Panel; • Chairman of the Overview and Scrutiny Panel (Social Well-Being); and • Chairman of the Overview and Scrutiny Panel (Economic Well-Being) <p>iii. Approves the further investment of Community Infrastructure Levy towards the Huntingdon West Link Road.</p>	<p>P Bland 388430</p>
6	<p>HUNTINGDONSHIRE INFRASTRUCTURE PLANNING UPDATE</p> <p>Notes the update on the current position with infrastructure planning in Huntingdonshire and that future update reports will be presented annually in June and December.</p>	<p>P Bland 388430</p>
7	<p>NEIGHBOURHOOD AND COMMUNITY PLANNING GUIDE</p> <p>Approves the Neighbourhood and Community Planning Guide document attached as Appendix A of the Officer's report.</p>	<p>P Bland 388430</p>
8	<p>COMMERCIAL INVESTMENT STRATEGY: BUSINESS PLAN</p> <p>Approves the:</p> <p>i. Commercial Investment Strategy Business Plan attached as Appendix 2 of the Officer's Report;</p> <p>ii. transfer of £6.8m from the Council's General Fund balance to the Capital Investment Earmarked Reserve;</p> <p>iii. potential to borrow up to £35m from 2016/17 onwards to support the Commercial Investment Strategy. However, there will be 'head-room' to borrow a further £25m if commercial opportunities arise; and</p> <p>iv. That the Cabinet notes the Minimum Revenue</p>	<p>C Mason 388157</p>

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	<p>Provisions Policy.</p> <p>The Cabinet further instructs Officers as follows:</p> <ul style="list-style-type: none"> • that the revenue investment of £2.5m, detailed in the Investment Schedule (attached as Appendix 3 of the Officer's Report) for Quarter 3 of 2015/16 Financial Year, be invested without delay; • that the capital investment of £5m in respect of capital property shares and/or Real Estate Investment Trusts (REITS), subject to relevant due diligence, be invested without delay; • that an Action Plan be developed to ensure that the capital investments of £5m in respect of Direct Assets (Local Area) are acquired by the end of Quarter 4, 2015/16; • that Table 1, as contained within the Officer's Report titled 'Estimated Revenue Returns from the Commercial Investment Strategy', be included in the Medium Term Financial Strategy; and • that, without delay, to complete a review of the Estates Service to enable the requirements of the Commercial Investment Strategy to be achieved. <p>RECOMMENDS</p> <p>that Council approves the Minimum Revenue Provisions Policy for the Commercial Investment Strategy as detailed below:</p> <p><i>'For each capital investment undertaken under the requirements of the Council's Commercial Investment Strategy, Minimum Revenue Provision will be made that is equal to the principal repayment for any loan finance supporting the investment'.</i></p>	
9	<p>ZERO BASED BUDGETING UPDATE: PREPARATION FOR THE 2016/17 BUDGET AND MEDIUM TERM FINANCIAL STRATEGY</p> <ul style="list-style-type: none"> i. Notes the progress of the Zero Based Budgeting exercise to date; and i. Agrees the Tranche 3 savings proposals, as detailed in Appendix 1 of the Officer's report, for inclusion in the forthcoming 2016/17 Budget and Medium Term Financial Strategy. 	C Mason 388157
10	<p>RESERVES REVIEW</p> <p>Approves the Reserves Strategy, as attached as Appendix 1 of the Officer's report, specifically endorsing:</p> <ul style="list-style-type: none"> i. a minimum level of Reserves at 15% of the Council's 'Net Expenditure'; and ii. the governance arrangements pertaining to each Reserve, specifically the ring-fencing of capital receipts that are generated from either 'general service activity' 	C Mason 388157

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	or from the Commercial Investment Strategy.	